

Budget Council
January 17, 2024

Participants:

Patrick Sisneros, Lori Peterson, Morgan Sandvick, Tyler Cox, Luke Fidge, Mike Stocke, David Johnson, Rachel Warren, Chad Miltenberger, Kt Peterson, Charles Boykins (not present: Stephanie Groom, Lori Loseth, Brooke Marshall, Mike Boogaard, Magdalena Moulton)

Agenda:

1. Meet the new VP of Admin Services
2. Update on Budget Values & Principles
3. Revenue forecasting

Meeting summary:

1. We reviewed the revisions recommended by College Council to our Budget Values and Principles.
2. We discussed that HR (Human Resources) has plans to revise DEI.
3. We plan to start revenue forecasting to help establish our operational budget for FY25. We will assess the FY25 revenue forecast, starting with the assumption that our state allocation will closely resemble the previous year until we receive budget drafts in April and gain a clearer understanding.
4. We will make an enrollment assumption based on our projected Full-Time Equivalents (FTEs).
5. We experienced a notable increase in FTEs this fall compared to the previous fall. Last spring, the FTE (Full Time Equivalents) was 1426, and we anticipate surpassing that figure, reaching around 1740 by the end of the year.
6. We have currently collected 64% of the budgeted operating funds, exceeding our initial predictions and performing better than anticipated.
7. Running Start consistently ranks second in terms of revenue in our local fund, and we have maintained a stable budget of 1.7 million. Last year, Running Start generated 1.9 million in revenue.
8. In previous years, we budgeted miscellaneous revenue at a lower level. However, this year, we have set a higher target due to increased investment revenue and surplus sales.
9. Foundation support remains consistent at 250k.
10. The grants & contracts indirect budget includes expenses related to supporting the overall operations and administration of the grant or contract.
11. We are working to eliminate the use of fund balance to support our operating budget.
12. We allocated 370k from fund balance to cover costs for Business System Analyst and cover the cost of a custodian.
13. We budgeted 1 million to lost revenue.
14. Fund balance is the final component we budget contingent on what remains.
15. Predicting outcomes for Community Ed and Resale programs is challenging.

16. We may have exceeded the budget for Ancillary Programs.
17. We have moved tech fee revenue to the student fee line (these student fees are excluded from monthly financial reporting on the operating budget).
18. For interest projections, we rely on the Daily Earnings Rate. We maintain a balance of 5 million in our checking account and we regularly transfer funds into the LGIP (Local Government Investment Pool).
19. We have generated \$20,000 Year-to-Date (YTD) in surplus revenue, currently falling short of our projected amount of \$125,000.
20. This year, there are several new provisos that contribute to a variance from the previous year.
21. The College Affordability Proviso was increased to maintain affordable tuition rates without adversely affecting the college's revenue.
22. We receive state funding based on 2,800 Full-Time Equivalent (FTE). There is concern regarding the impact when the system undergoes right-sizing, particularly if they base it on our current FTE.
23. We expect a large indirect increase in Corrections.

Next meeting: February 7, 2024 2:00pm-3:00pm