

College Council Minutes

Organizational Meeting August 21, 2024, 3:00 PM

Present:

Chair: Chad Miltenberger

David Johnson	Lori Peterson
Ricardo Chavez	Rhonda Miller
Erika Bockmann	Joshua Slepín
Lauran Schaefer	Lisa Chamberlin
Chad Hickox	Angela Evensen

- I. Welcome by Chad Miltenberger. Chad asked if everyone had reviewed the draft minutes from the College Council meeting of August 7, 2024, and if there were any changes needed. With no changes requested, a Motion was made by Lori Peterson Seconded by Lisa Chamberlin and approved by quorum to accept the minutes as written.

- II. Lori reviewed the draft of the 2026 planning cycle budget timeline as Budget Council has discussed what they liked about how things went last year and where they saw opportunities for improvement. They have divided the budget schedule for 2026 into four phases: The planning phase, the deliberation phase, the finalization phase and then budget approval.

The Council has had discussions over the summer as they want to improve the budget process and align the budget process with STEPS so they can work together. This process will be presented at the Fall Conference and shared with the College in detail.

- III. Lisa discussed the College's use of texting as a form of communication with students as she and Mike Stocke were working together to draft a text messaging policy. The more they researched and talked they realized how big this issue is and it was going to take more people to discuss this and figure out a way to resolve some of the texting issues the College will face as there are State and Federal laws to navigate as well as FERPA, marketing guidelines, cellular telecommunications, industry and association guidelines.

Discussion followed and it was determined that a temporary Communication Task Force needs to be formed to develop, plan, and implement an effective way for the College to communicate via text with students and comply with these laws and guidelines as there are monetary penalties for non-compliance.

This Task Force will report to College Council and will initially have the following members: Patrick Sisneros, Mike Stocke, Lisa Chamberlin and Chad Hickox. More individuals will be added to this groups as well.

- IV. Lisa provided a PowerPoint slide of some changes to Strategic Enrollment Leadership Council “SELC” and reviewed the structure – please see attached slide.

Lisa also discussed how SELC is working to determine when things should go through SELC and when they don't as often it is unclear or nobody quite knows. So, a lot of times SELC are hearing about things after the fact and they are trying to help design some processes that would ensure that all the right people are involved and hearing what pertains to them.

SELC has come up with 2 processes, one they have piloted already, and one that is in the works. They have piloted Enrollment Strategy Review and are working on a feasibility study. Discussion followed.

- V. Innovation task force update – still looking for a 3rd person to join and review existing models from other colleges. It was discussed that Diana will no longer be on College Council as the liaison so a volunteer from College Council for this position was needed, David Johnson volunteered. David and Joshua Slepkin will continue to work toward an innovation fund model to present to College Council and recruitment of additional people for this task force.

- VI. Members of College Council met with Dante to discuss Curriculum Council being changed to Curriculum Committee based on definitions established by College Council. Dante agreed with this decision.

Discussion followed and College Council members felt that a conversation should take place with Curriculum Council to hear if they were agreeable with this assessment before making any official announcement.

- VII. Handbook is current for the moment though it is a live document and can be changed as needed. Please contact Lisa if you see or need any changes.

- VIII. Report Outs:

- Chad Hickox had an update on Achieving the Dream. Based on feedback from stakeholders and the extra work that people were concerned that it would bring – we have joined at their minimal level of membership which does not involve coaching but it gives us access to their resources. So, there is no signed contract but we can attend data summits, webinars and the annual Achieving the Dream Conference so we can get people engaged as they are interested and able. The College can go to a higher level at a later date and on September 19th at the Fall Conference our key note speaker will be from Achieving the Dream.
- Classified Committee thanked everyone for their turn-out for Thirsty Thursday.

IX. Good of the Council:

- Invites for VPSS Forum have been sent out – please try and attend.
- Warrior Welcome Day: College-wide effort to welcome students to their 1st day of the quarter on campus. Make students environment welcoming and belonging by joining in!

Next meeting is September 3, 2024, at 3:00 PM

Meeting Adjourned at 4:15 PM