

College Council Minutes

Organizational Meeting February 7, 2024, 3:00 PM

Present:

Chair: Chad Miltenberger

David Johnson	Jennifer Vaughn
Christy Doyle	Lisa Chamberlin
Sara Egbert	Denise Kammers
Charles Boykins	Rhonda Miller
Lori Peterson	Josh Slepín
Chad Hickox	Brooke Marshall
Angela Evensen	Graydon Stanley
Tracy Klem	Laura Wooster

- I. Welcome by Chad Miltenberger. Chad asked if everyone had reviewed the draft minutes from the College Council meeting of January 17, 2024, and if there were any changes needed. With no changes requested, a Motion was made by Lisa Chamberlin, Seconded by David Johnson and approved by quorum to accept the minutes as written.

- II. Safety and Security Presentation by Graydon Stanley and Tracy Klem. Tracy reviewed the following items in a Power Point Presentation:
 - Mission
 - Authoritative Framework
 - Organizational Chart
 - Department Goals
 - Specific Duties of Tracy's position
 - Communications – Notification software "Regroup" (Robo Call, Text and E-Mail alerts)
 - Priorities – Items that WWCC Safety Committee is working on to improve safety and security on Campus

- The Safety and Security Power Point Presentation will be attached to the minutes for review.

- III. Chad M. reminded College Council members to participate in the Complete College America Survey by Friday, February 9, 2024.

- IV. Chad H. asked College Council members to send/share the 2025-2027 Legislative Priorities to constituents and to submit the survey back to Chad H. and Doreen no later than Monday February 26th as he will be submitting a culmination of the surveys to the Board of Directors on February 28th.
- V. Sara and Lisa have been working on a Reporting Out Form that will be posted in Teams before each College Council meeting. A reminder will be sent out a few days prior to the meeting reminding members to post three projects/activities that Committees are working on or have completed.

It was mentioned that this form should be available for all committees to view and that a copy should be saved on the College Council web page.

- VI. Chad discussed the need for pre-determined substitutes from each Committee which would be determined by their Council in the event the current College Council member of the Committee is unable to attend they have a substitute representative ready to attend the meeting.
- VII. Housekeeping/Good of the Order:
 - 1. There were two Community Service Award nomination for Walla Walla Community College staff that College Council reviewed: Nicole McCauley and Matt Banderas. A vote was made and Chad H. will make an announcement at a later date.
 - 2. The Dean of Workforce search did not yield a successful candidate. The hiring committee will regroup and try again.
 - 3. New temporary part-time graphic designer hired – Karl Christensen was hired while Brent is out of the office.

Meeting adjourned at 4:24PM

Next meeting is February 21, 2024 at 3:00 PM