

College Council Minutes

Organizational Meeting August 16, 2023, 3:00 PM

Present:

Chair: Chad Miltenberger

Lisa Chamberlin	Lori Peterson
Sara Egbert	Laura Wooster
Jacquelyn Ray	Brent Hinshaw
Erika Bockmann	Diana Herrmann
Chad Hickox	Brooke Marshall
Angela Evensen	Dan Hall
Ricardo Chavez	

- I. Welcome by Chad Miltenberger. Chad asked if everyone had an opportunity to review the draft minutes from the College Council meeting of August 2, 2023. With no changes requested, a Motion was made by Brent Hinshaw, Seconded by Jacquelyn Ray and unanimously approved by College Council to accept the minutes as written.

- II. There were a few announcements from Chad Miltenberger.
 - a. Chad discussed the need to officially determine what a quorum would be for the College Council meetings, discussion followed and it was decided that 50% + 1 would be a quorum. A Motion was made by Lisa Chamberlin, Seconded by Sara Egbert and unanimously approved by College Council.
 - b. Also, discussed was a simple majority vote which was determined to be 50% + 1. A motion was made by Lisa Chamberlin, Seconded by Sara Egbert and unanimously approved by College Council
 - c. Chad discussed College Council member representation and asked who represented Classified Council which is Brent Hinshaw. Discussion followed and it was noted that there may not be representation from some areas of the College which is a discussion that will need to be addressed but at a later date. In the interim Chad asked Angela to review Council member representation to ensure there is a current list of the Councils represented.

- d. Chad reminded everyone that this Council is a high energy, high level thinking group with lots of ideas and to please be respectful of one another when someone is speaking. Allow everyone an opportunity to share their input and try to do this in a structured way, as it would be very appreciated.
- e. Chad asked where things were with the website for College Council and Lisa indicated that we have a place that we can link our agenda and minutes and any additional information that Council would like to share with the College Community.
- f. College Council has been invited to participate in the Fall Conference and share with the College Community what the council is doing, who represents the College Council and the function of the Council. More to follow on upcoming Fall Conference.

(Chad Hickox asked if he could add a few comments)

- g. Chad H. would like College Councils input on “Achieving the Dream” but knows that time is limited in these meetings so he is going to forward an E-Mail to Chad M. for review and then have Angela distribute to Council members for their review and input.
 - h. Chad H. discussed College Council reviewing a draft MOU of the College partnering with the Confederated Tribes of the Umatilla Indian Reservation to create a Native American Advisory Board. This is not a legally binding document but a statement of affinity and partnering which would be of institutional significance. Chad is not looking for a yes or no but simply a review and feedback. Rather than take up meeting time to review, he will forward an E-Mail to Chad M. for review and then have Angela distribute to Council members for their review and input.
- III. Chad H. reviewed the draft Strategic Plan and provided some insight into the planning of this document:
- Task Force formed early winter
 - More than a dozen sessions have taken place
 - Focus groups included (community members outside the college, college employees, and students)
 - They meet periodically, the information was assimilated and a sub-group put together a draft and shared with the Task Force
 - This document has been refined several times and probably will be several times more before the final document is ready

- The Strategic Plan has four priorities:
 - Student learning and Achievement
 - Institutional Sustainability
 - WWCC Employer of choice
 - Thriving communities

Chad explained the flow of the Strategic Plan spreadsheet and discussion followed. He asked that College Council take the draft and discuss it with their constituents and provide any feedback to him by Thursday, August 24th at 12:00 PM.

He also asked that College Council review the Mission and Vision Statement and provide feedback or input on this by Monday, August 21st at 8:00 AM.

- IV. Final Comments from Chad M. there is a Calendar task for College Council: talk to your groups about moving summer start date to July 1, versus what the College is currently doing – get their feedback and be ready to discuss at the next Council meeting. Lisa stated that the recommendation has to be made for the calendar at the next meeting as the deadline is in September.

Chad had a conversation with Jacquelyn and there has been some updates to the handbook, please go out and review them. A current draft is available in the Teams Folder.

Next meeting will be Wednesday, September 6, 2023, at 3:00 PM.

The meeting adjourned at 4:17 PM