



CTE Dual Credit

Teacher Course Assurances

2023-24

The annual assurance process provides high schools and Walla Walla Community College the opportunity to identify and agree upon instructor responsibilities and expectations for teaching courses approved for CTE Dual Credit. In addition, providing copies of instructor certifications provides evidence of professional expertise and content knowledge for college-level rigor and curriculum.

1. High school instructors teaching courses designated for CTE Dual Credit will teach the competencies or curriculum prescribed by the signed articulation agreement.
2. High school instructors and college instructors will meet as necessary or requested to review and align their respective courses and curriculum competencies. They will specify in which secondary courses students may earn college-equivalent credit or meet college competencies.
3. High school instructors teaching courses designated for CTE Dual Credit will only award credit to those students who have achieved those competencies outlined in the signed articulation agreement.
4. High school instructors and career counselors/specialists will support students in the registration process for CTE Dual Credit using the web-based online registration system at <https://www.ctesers.org>.
5. High school instructors will inform students their participation in the CTE Dual Credit program is voluntary. High school students registered in the Student Enrollment Reporting System (SERS) for CTE Dual Credit will follow WWCC student policies for transcription of credit. Credit and/or grades will not be removed once they have been transcribed.
6. High school instructors will inform students of, and adhere to the following CTE Dual Credit deadlines for the 2022-23 academic year:

Last day for students to register in SERS: **May 1st, 2024**
Instructor grades due online: **June 30, 2024**



7. WWCC will accept agreed upon CTE Dual Credits from eligible students coming from consortium high schools and grades will only be transcribed upon student request.
8. High school instructors and career counselors/specialists along with WWCC will inform students of CTE Dual Credit options available to them.
9. High School Instructors will attach copies of teaching certificate form if they have not done so before.

Please complete the following page and return by:
October 20, 2023

For information contact: Kara Billingsley | 509-527-4619 | kara.billingsley@wwcc.edu

HIGH SCHOOL CTE DUAL CREDIT INSTRUCTORS:

By signing below, you agree to adhere to the Teacher Assurance guidelines provided and will teach in accordance to CTE Dual Credit rules and regulations.

Teacher Name: _____ Signature: _____

Teaching Certificate #: _____ Issuing State: _____

What CTE high school class(es) do you teach this year?

1: _____

2: _____

3: _____

High School: _____

Work Phone: _____

Other Phone: _____

Email: _____

Please check the following box(es) for which WWCC class(es) your high school course(s) articulate:

Accounting Technology	Business Administration	<input type="checkbox"/> CS 121 Problem Solving with Programming (5)	<input type="checkbox"/> ECED& 100 Child Care Basics (3)
<input type="checkbox"/> ACCT 115 QuickBooks (5)	<input type="checkbox"/> BUS& 101 Introduction to Business (5)	<input type="checkbox"/> CS 130 A+ Certification (Hardware) (5)	<input type="checkbox"/> ECED& 107 Health/Safety/Nutrition (5)
<input type="checkbox"/> ACCT& 201 Principles of Accounting I (5)	<input type="checkbox"/> BUS 112 Business Mathematics (5)	<input type="checkbox"/> CS 224 Computer Illustration (Illustrator) (5)	<input type="checkbox"/> EDUC 111 Teaching & Learning Lab (3)
Agriculture/Ag-Business	<input type="checkbox"/> BUS 138 Document Editing (5)	<input type="checkbox"/> CS 234 Audio Video Production (5)	<input type="checkbox"/> EDUC& 115 Child Development (5)
<input type="checkbox"/> AGBS 108 Computers in Agriculture (5)	<input type="checkbox"/> BUS 194 Small Business Management (5)	<input type="checkbox"/> CS 277 Fund of Network Security (5)	Energy Systems Technology
<input type="checkbox"/> AGBS 210 Sales & Customer Service (5)	<input type="checkbox"/> BUS 210 Principles of Marketing (5)	Criminal Justice	<input type="checkbox"/> EST 108 Materials, Fasteners & Raceways (5)
<input type="checkbox"/> AGSC 113 Cultivated Plants (5)	<input type="checkbox"/> BUS 224 MS PowerPoint/Desktop Publishing (3)	<input type="checkbox"/> CJ 102 Applied Skills in Criminal Justice (5)	<input type="checkbox"/> EST 131 Principles of Electricity Theory (5)
<input type="checkbox"/> ANSC 110 Livestock Production (5)	<input type="checkbox"/> BUS 263 Photoshop (5)	Culinary Arts	<input type="checkbox"/> EST 132 Principles of Electricity AC Application (5)
<input type="checkbox"/> ANSC 115 Animal Health & Disease (5)	<input type="checkbox"/> BUS 287 Business Project (3)	<input type="checkbox"/> CA 109 Introduction to Culinary Arts (6)	<input type="checkbox"/> EST 133 Introduction to Controls (5)
<input type="checkbox"/> TURF 101 Turf Equipment Operations I	Commercial Truck Driving	<input type="checkbox"/> CA 112 Basic Culinary Principles (6)	<input type="checkbox"/> BLPT 112 Blueprint Reading (2)
Allied Health & Safety Education	<input type="checkbox"/> TRK 110 Truck Driver Training (6)	<input type="checkbox"/> CA 120 Culinary Arts Methods (6)	Nursing Assistant
<input type="checkbox"/> AHSE 022 AHA Heartsaver First Aid/CPR (4)	<input type="checkbox"/> TRK 120 Truck Driver Training Lab (3)	Diesel Technology	<input type="checkbox"/> NA 100 Nursing Assistant (8)
<input type="checkbox"/> AHSE 051 Basic Life Support (BLS) Healthcare Providers (4)	Computer Science	<input type="checkbox"/> DT 151 Shop Fundamentals/Forklift Training (5)	Welding Technology
<input type="checkbox"/> AHSE 101 Survey of Healthcare Careers (2)	<input type="checkbox"/> CS 100 Basic Computer Skills (5)	<input type="checkbox"/> DT 162 Machinery Repair I (5)	<input type="checkbox"/> WELD 141 Welding Basics (1-4)
<input type="checkbox"/> AHSE 110 HIV/AIDS Education (.7)	<input type="checkbox"/> CS 110 Introduction to Computers & Applications (5)	<input type="checkbox"/> DT 163 Machinery Repair II (5)	Other
<input type="checkbox"/> AHSE 279 Medical Vocabulary (2)	<input type="checkbox"/> CS 115 Intro to Computer and Information Technology (5)	Early Childhood Education/Education	<input type="checkbox"/> _____